



City of Willoughby Hills
Planning and Zoning Commission
&
Architectural Board of Review



Agenda Updated

December 17, 2019

CALL TO ORDER: 7:00 P.M.

Roll Call: Chairman Christopher Smith, Vice Chairman John Lillich, Mayor Robert Weger,
Council Representative David Fiebig, Jonathan Irvine, Michael Kline and James Shannon.

Clerk: Katherine Lloyd.

Correspondence:

- Letter dated December 2, 2019 from Michael Kline RE: Resignation from PCABR effective December 31, 2019 – Elected to City Council for District One Representative.
- Email dated 12/5/19 from City Engineer DiFranco RE: Preliminary Review for Conditional Use for a Freestanding ATM at 27291 Chardon.
- Email dated 12/5/19 from Asst. City Engineer Trepal RE: Approval of a 24' x24' pole barn at 29303 Eddy Road.
- Email dated 11/8/19 from Asst. City Engineer Trepal RE: approval of an above-ground water pressure booster station at 2990 Tall Tree.
- Letter dated 12/12/19 from Jay Romer, Brymma Willoughby Hills RE: Authorization Letter for PNC ATM Application, 27297 Chardon Road, Willoughby Hills.

Disposition of Minutes: November 21, 2019

ARCHITECTURAL BOARD OF REVIEW

Public Portion

1. Hali Jenkins
Owner: Adam Jenkins
Agent/Contractor: TBD
Architect: Menards
Engineer: TBD
29303 Eddy Rd. – 24' x 24' Pole Barn - PPN: 31-A-025-0-00-025-0
Plans received by City Engineer 12/9/19
Plans reviewed by City Engineer 12/11/19

2. Jay Romer
Agent/Contractor: PNC Bank Tenant, 27297 Chardon Rd.
Architect: TBD
Engineer: Ryan Balko
27291 Chardon Rd. – Signs on the ATM - PPN: 31-A-008-0-00-026-0

Plans received by City Engineer 11/26/19

Plans reviewed by City Engineer 12/5/19

PLANNING COMMISSION

Public Portion

1. Jay Romer

Agent/Contractor: PNC Bank Tenant, 27297 Chardon Rd.

Architect: TBD

Engineer: Ryan Balko

27291 Chardon Rd. – Preliminary Review for Conditional Use for a Freestanding ATM

- PPN: 31-A-008-0-00-026-0

Plans received by City Engineer 11/26/19

Plans reviewed by City Engineer 12/5/19

2. Randy Rothlisberger

Contractor: TBD

Architect: TBD

Engineer: Said Abood Abdallah

2990 Tall Tree Trail – LCDU Booster Station - PPN: 31-A-007-E-00-023-0

Plans received by City Engineer 11/13/19

Plans reviewed by City Engineer 12/5/19

Unfinished Business

New Business

Mayor's Report

Council Representative's Report

Building Commissioner's Report

Chairman's Report

Adjournment